

**AREA MANAGEMENT EVALUATION  
OFFICER SAFETY**

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
Templeton	Coastal	740
EVALUATED BY		DATE
D. Aguilar, #11915 / B. Irons, #13795		03/24/2010

**INSTRUCTIONS:** Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION		SUSPENSE DATE	
<input checked="" type="checkbox"/> Formal Evaluation	<input type="checkbox"/> Informal Evaluation	10/01/2010	
FOLLOW-UP REQUIRED		COMMANDER'S REVIEW	DATE
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		04/05/2010
BY		EVALUATED	ACTION REQUIRED
		Yes	No
			CORRECTED
			N/A

**1. COMMAND INVOLVEMENT**

- a. Does the command emphasize importance of proper enforcement tactics to achieve the lowest possible incidence of injuries incurred by officers? ☒ Yes ☐ No
- (1) Does the commander stress importance of proper enforcement tactics, including use of force? ☒ Yes ☐ No
- (2) Does the safety record of the command reflect an awareness of proper tactics? ☒ Yes ☐ No
- (3) Do the officers' CHP 100 and CHP 118s, Performance Appraisals, contain comments on officer safety? ☒ Yes ☐ No
- b. Are the commander and lieutenants knowledgeable of enforcement tactics, physical methods of arrest, proper use of force, and the correct use of safety equipment? ☒ Yes ☐ No
- (1) Is this knowledge applied properly in critiques of incidents involving officers and sergeants? ☒ Yes ☐ No
- (2) Do the captain and lieutenants maintain a minimum level of enforcement skills? ☒ Yes ☐ No
- (a) Do they attend officer safety training sessions? ☒ Yes ☐ No
- (b) If they are not involved in officer safety, what are the reasons? N/A

**2. TRAINING AND CERTIFICATION**

EVALUATED	ACTION REQUIRED	CORRECTED
Yes	Yes	No

- a. Do training records indicate formal training has been received and certified? ☒ Yes ☐ No
- (1) Do records reflect annual certification of traffic officers and sergeants for proficiency in enforcement tactics, physical methods of arrest, and the proper use of safety equipment (use of force)? Have certifications been recorded for:
- (a) Searching techniques. ☒ Yes ☐ No
- (b) Handcuffing. ☒ Yes ☐ No
- (c) Use of safety equipment. ☒ Yes ☐ No
- (d) Suspect control. ☒ Yes ☐ No
- (e) High risk and felony stops. ☒ Yes ☐ No
- (f) Hostage control. ☒ Yes ☐ No
- (g) Prisoner transportation. ☒ Yes ☐ No
- (h) Radio control head operation. ☒ Yes ☐ No

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(2) Is the command dedicating enough time toward training?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(a) Do training records reflect certifications for officers and sergeants are current?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(b) Is there an established follow-up procedure to assure timely recertification of all officers and sergeants?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
b. Do Area supervisors review CHP 121s, CHP 121As, pursuit investigations, personnel complaints, and employ general observations to determine if proper enforcement tactics are being used in the Area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Are well-handled incidents recorded for future training purposes?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Are use of force situations closely reviewed to ascertain if all uniformed personnel understand when, and what level of force, is justified?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(a) Does an examination of CHP 100, CHP 118s, and citizen complaints indicate a through review is being made?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(b) Do Area supervisors notify those officers who are not proficient and ensure refresher training is made available?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
c. Is refresher training required prior to certification?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Are the number of training hours necessary to accomplish certification indicated on the CHP 270?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(a) Is any pattern of training weakness apparent?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(b) Have necessary remedial steps been taken to assure thorough and continuous proficiency in all categories?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
d. Does the command have an adequate number of instructors?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(1) Is instructor proficiency maintained?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(2) Has an individual been given responsibility for the program?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(a) Does that individual ensure the quality and level of proficiency is maintained?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(3) Are there adequate and properly maintained facilities and equipment available for officer safety training?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(4) What is the quality and quantity of the training being given? Overall, the Area training program is well maintained and administered. Recently, the Area OST/PMA instructor transferred out of the Area and a new Area OST/PMA instructor was scheduled to attend Academy certification on 5/3-14/2010, however, the class was recently cancelled due to budget constraints.		
(5) Have the supervisor and his/her alternate received proper training?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**3. SAFETY EQUIPMENT**

EVALUATED

Yes

ACTION REQUIRED

No

CORRECTED

N/A

a. Is Oleoresin Capsicum (OC) spray (pepper spray) carried by all uniformed personnel, captain and below, while on duty, in uniform?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Is OC spray used when the need is indicated? Are notations made on booking sheets when OC spray is utilized to subdue a subject?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) When an officer is assaulted and an injury occurs, are the supervisors noting the use/nonuse of OC spray on the CHP 121?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(3) Are individuals who are exposed to OC spray decontaminated by flushing the affected area with clear water within 30 minutes?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

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(a) Do Area patrol cars carry at least two 500 mil. bottles of saline solution?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(b) Are officers/sergeants familiar with the decontamination and first-aid procedure?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
b. Are officers/sergeants familiar with the function of their duty holsters?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Can officers/sergeants draw and fire their weapon, re-holster and without looking at the holster, fasten the safety strap with one hand?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Can officers and sergeants draw and fire their weapons within one and a half seconds, using one hand?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(3) Is there personal confirmation by the testing officer that all weapons are unloaded prior to holster-related exercises?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
c. Are officers/sergeants proficient in reloading their weapons?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
d. Do officers/sergeants routinely practice with their batons?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Do officers/sergeants carry their batons on all enforcement stops?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Can officers/sergeants successfully demonstrate approved baton techniques?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
e. Do all uniformed personnel wear body armor?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Were required reports submitted to Supply Services Unit, per policy, for any incidents where body armor was struck by a bullet or other penetrating type instrument?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(a) If so, did the involved officer receive a complete physical examination?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
f. Are holsters, ammunition, magazines, magazine pouches, handcuffs, handcuff case, and OC spray projectors inspected in conjunction with the annual performance appraisal?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Do CHP 311 forms indicate compliance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Were deficiencies corrected within 30 days of the inspection?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**4. FIREARMS**

	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Has the requirement for quarterly review of policy regulating discharge of firearms been compiled with?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(1) Do officers thoroughly understand the policy?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(a) Do incidents involving firearms show proper understanding of the policy?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
b. Are shoots conducted as required by policy?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(1) Have steps been taken to correct training deficiencies?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(2) Are weapons training and maintenance records readily available? Current?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(3) Do training records show qualification with all authorized weapons, day/night shoots, etc.?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
c. Does the Area have a range officer?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(1) Has the officer completed Academy training for range officers?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(2) Does the officer supervise all shoots?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(3) Is the officer well-organized in his/her training?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(4) Is there a designated alternate to the range officer?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(a) Has that officer received Academy training?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

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- d. Are range facilities adequate for pistol, rifle, shotgun and night shoots? ☒ Yes ☐ No
- (1) If not, has alternate training been established and plans developed to obtain adequate facilities? ☒ Yes ☐ No
- (a) Do plans follow instructions for range contract renegotiations? ☒ Yes ☐ No
- (b) Have future range needs been considered? ☒ Yes ☐ No
- e. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place? ☒ Yes ☐ No
- (1) Have shotguns been inventoried as required? ☒ Yes ☐ No
- (a) Are all shotguns accounted for? ☒ Yes ☐ No
- (b) Is maintenance/cleaning done as required? ☒ Yes ☐ No
- (c) Are shotguns fired annually to ensure operable condition? ☒ Yes ☐ No
- (2) Have tactical rifles been inventoried as required? ☒ Yes ☐ No
- (a) Are all tactical rifles accounted for? ☒ Yes ☐ No
- (b) Is maintenance/cleaning done as required? ☒ Yes ☐ No
- (c) Is there adequate storage when the weapons are not being carried by on-duty officers? ☒ Yes ☐ No
- (d) Is there an effective method for assignment and control? ☒ Yes ☐ No
- (3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken? ☒ Yes ☐ No
- (a) Beginning inventory determined? ☒ Yes ☐ No
- (b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined? ☒ Yes ☐ No
- (c) Has the total rounds issued per ammunition records been determined? ☒ Yes ☐ No
- (d) Has a physical inventory of ammunition been taken? ☒ Yes ☐ No
- (e) Has the physical count been compared to the balance on hand according to the inventory record? ☒ Yes ☐ No
- (f) Have rounds issued per training records been compared to rounds fired per shooting rosters? ☒ Yes ☐ No
- (g) Has the mathematical accuracy of the inventory records been tested? ☒ Yes ☐ No
- (h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt acknowledged immediately upon delivery? ☒ Yes ☐ No
- f. Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube? ☒ Yes ☐ No
- (1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge? ☒ Yes ☐ No
- g. Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information? ☒ Yes ☐ No
- (1) Do the dates recorded on the various records correspond to the actual date training was conducted? ☒ Yes ☐ No
- (2) Do training dates correspond to the activity information on the employee's CHP 415? ☒ Yes ☐ No

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(3) Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(4) Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(5) Are records kept updated as training takes place?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(6) Is training recorded on the employee's CHP 270 and in ETRS?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(7) Is required information recorded in accordance with established guidelines and instructions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(8) Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
h. Is there a procedure in place which ensures the person processing the ammunition requisition is not involved with the receiving and recording of ammunition inventory?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Is a similar procedure in place which ensures the person recording weapons training information is not involved with handling and recording ammunition?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
i. If Area has a resident post (RP), what procedures are used to ensure weapons training of RP officers? N/A		
(1) If RP handles ammunition, are proper accountability procedures in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
j. Are required inspections conducted in conjunction with the annual CHP 118?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Is a second inspection of the primary firearm conducted every six months?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>5. PHYSICAL METHODS OF ARREST</b>	<b>EVALUATED</b> Yes	<b>ACTION REQUIRED</b> No
a. Do officers practice weaponless defense?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(1) Are officers familiar with the opponent's five weakest points?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
b. Were demonstrations of the following control techniques by officers observed:		
(1) Control holds.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(2) Punches.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(3) Strikes.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(4) Blocks.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(5) Defensive kicks.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(6) Defenses against grabs.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(7) Defenses against weapons.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(8) Ground defense and takedowns.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(9) Placing and removing suspects into and from vehicles.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

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c. Were observations of practical handcuffing techniques made? ☒ Yes ☐ No(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative? ☒ Yes ☐ No(2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing? ☒ Yes ☐ Nod. Are all persons subjected to physical arrest searched for offensive weapons? ☒ Yes ☐ No(1) Has the local jail's experience with CHP arrests been reviewed? ☒ Yes ☐ No(2) Has a practical demonstration of preliminary frisks and thorough searches been observed? ☒ Yes ☐ No(3) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy? ☒ Yes ☐ No**6. ENFORCEMENT TACTICS**

EVALUATED

Yes

ACTION REQUIRED

No

CORRECTED

N/A

a. Do sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop? ☒ Yes ☐ Nob. Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals? ☒ Yes ☐ No(1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented? ☒ Yes ☐ No(a) Is the violator stop effectively made? ☒ Yes ☐ No(b) Is the violator completely controlled? ☒ Yes ☐ No(c) Is the prisoner properly prepared for transportation? ☒ Yes ☐ Noc. Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage situations? ☒ Yes ☐ No(1) Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction? ☒ Yes ☐ No(2) Are officers aware of the need to maintain fire discipline at all times? ☒ Yes ☐ No(3) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid? ☒ Yes ☐ No(4) Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents? ☒ Yes ☐ No**7. PURSUITS**

EVALUATED

Yes

ACTION REQUIRED

No

CORRECTED

N/A

a. Are all uniformed personnel well-versed in policy regarding the conduct of pursuits? ☒ Yes ☐ No(1) Number of units? ☒ Yes ☐ No(2) When to discontinue? ☒ Yes ☐ No(3) Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines listed in policy? ☒ Yes ☐ No(a) Where noncompliance is indicated, were corrective actions taken? ☒ Yes ☐ Nob. Does the Area have written guidelines or plans to ensure proper coordination with allied agencies during pursuits? ☒ Yes ☐ No

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(1) Are any written agreements on file?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
(2) Is Division involved in the planning process?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
(3) Does the Area have and use a pursuit training guide tailored to the specific needs of the command?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>8. FORCIBLE STOPS</b>	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Are Area personnel knowledgeable regarding the policy on forcible stops?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(1) Does the Area follow departmental policy?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(2) Have forcible stop reports been reviewed for compliance with policy?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(a) If forcible stop policy has not been complied with, has corrective action been taken or training conducted?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>9. ROADBLOCKS</b>	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Has the Area worked with allied agencies to develop plans for establishing roadblocks and deployment of the hollow spike strip?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
(1) Are strategic points and personnel assignments outlined?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(2) Have the officers received instructions on the proper methods of establishing roadblocks?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
(3) Have interagency training sessions been conducted?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
<b>10. RADIO FAMILIARIZATION</b>	EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
a. Are officers familiar with all aspects of the radio control head?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
b. Can officers demonstrate how to change the radio from their home Area to another Area/Division?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
c. Can officers efficiently operate all emergency equipment from the radio head?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	



**COMMAND INSPECTION PROGRAM**  
**EXCEPTIONS DOCUMENT**

Command: <b>Templeton</b>	Division: <b>Coastal</b>	Chapter: <b>17</b>
Inspected by: <b>D. E. Aguilar, #11915</b>		Date: <b>3/24/2010</b>

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INSTRUCTIONS: This document shall be typed. Check appropriate boxes as necessary, or fill in the blanks as indicated. Enter the chapter number of the inspection in the Chapter Inspection number. Under "Forward to:" enter the next level of command where the document shall be routed to and its due date. This document shall be utilized to document innovative practices, suggestions for statewide improvement, identified deficiencies, corrective action plans. A CHP 51 Memorandum may be used if additional space is required.

TYPE OF INSPECTION <input type="checkbox"/> Division Level <input checked="" type="checkbox"/> Command Level <input type="checkbox"/> Executive Office Level		Total hours expended on the inspection:  <b>4 Hours</b>	<input checked="" type="checkbox"/> Corrective Action Plan Included  <input type="checkbox"/> Attachments Included
Follow-up Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Forward to: Coastal Division Due Date: <b>April 1, 2010</b>		
Chapter Inspection: <b>Officer Safety, Chapter 17</b>			
Inspector's Comments Regarding Innovative Practices:			

This inspection revealed that the current Range Officer (B. Irons, #13795) not only ensures that Area officers maintain firearm proficiency per departmental policy, but also incorporates several advanced tactical and practical scenarios during monthly range time. The program is philosophically successful and proactive.

Command Suggestions for Statewide Improvement:

None.

Inspector's Findings:

Overall, the Area training program is well maintained and administered. Recently, the Area OST/PMA instructor transferred out of the Area and a new Area OST/PMA instructor was scheduled to attend Academy certification on 5/3-14/2010. However, the class was recently cancelled due to budget constraints. As of now, the Area is still in need of a certified OST/PMA instructor and will make efforts to arrange for a future training class. An Officer has already been identified and selected for this position.

Commander's Response: ☒ Concur or ☐ Do Not Concur (Do Not Concur shall document basis for response)

Until training can be arranged, Area will rely on the services of the Coastal Division OST/PMA staff.



**COMMAND INSPECTION PROGRAM**  
**EXCEPTIONS DOCUMENT**

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Command: Templeton	Division: Coastal	Chapter: 17
Inspected by: D. E. Aguilar, #11915		Date: 3/24/2010

Inspector's Comments: Shall address non concurrence by commander (e.g., findings revised, findings unchanged, etc.)

Area will locate and coordinate necessary training for replacement OST/PMA officer as soon as practicable in order to achieve program goals.

Required Action: No action required

Corrective Action Plan/Timeline

Schedule officer to attend training as soon as a class is available. This evaluation will be suspended for six months to ensure follow-up is completed.

<input type="checkbox"/> Employee would like to discuss this report with the reviewer. (See HPM 9.1, Chapter 8 for appeal procedures.)	COMMANDER'S SIGNATURE 	DATE 4/15/10
	INSPECTOR'S SIGNATURE 	DATE
<input type="checkbox"/> Reviewer discussed this report with employee <input checked="" type="checkbox"/> Concur <input type="checkbox"/> Do not concur	REVIEWER'S SIGNATURE 	DATE 4/26/10